

Contact and invoicing:

Herrmann & Schmidt - Dienstleistungen
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Service quality tested
as a service partner of
Messe München

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

■ Important

Any orders submitted later than two calendar days prior to the commencement of the event are subject to a late order surcharge of 25 percent, based on the gross exhibition space. A surcharge of EUR 35.00 per invoice will be raised for any address changes made subsequent to receipt of the invoice. Should any cleaning be required in lockable areas (e.g. booths, cubicles, etc.), the approved contractor must be supplied with the appropriate keys. In such cases, kindly arrange an appointment with the relevant approved contractor in good time for handing over the keys. The exhibitor must have an electrical supply available on the stand for usage by the cleaning staff.

A confirmation of order will be sent to the e-mail address indicated above.

Only such complaints as are submitted by 10:00 on the day after execution of work will be considered. The approved contractors are entitled to collect payment on the stand.

■ Stand cleaning

Stand area/m² _____

Cleaning is carried out for the first time on the last day of the stand set-up period from 18:00 and then daily after the trade fair closes.

- One-off cleaning of floor surfaces and the horizontal surfaces of tables, chairs and counters
- Emptying of waste containers and ashtrays
- Vacuuming of textile floor coverings and/or wiping clean of hard floor coverings

For the duration of the event

Yes

No, only on the following days _____

Prices stand cleaning:

- Initial cleaning at end of setup: EUR 1.83/m²
- Each further cleaning: EUR 0.75/m² per cleaning

All prices quoted are net and subject to statutory value-added tax.

Please note that the minimum invoice amount is EUR 35.00.

Appointment on stand for consultation on (date / time) _____

Contact person / Mobile phone no. _____

■ Related services including consulting

Stand area/m² _____

We would be pleased to advise you on site and provide you a personalized offer for special and additional services.

please check		EUR
<input type="checkbox"/> daily	Cleaning of furniture, display cases, doors, partition walls and door frames; cleaning of glass; cleaning of exhibits, vehicles; shampooing/removing carpets, removing heel marks	34.28/ per hour
<input type="checkbox"/> one-time	Cutting of plastic sheeting	0.59/m ²
	Cutting of plastic sheeting incl. cleaning of flooring areas	1.02/m ²
	Special cleaning of stand after stand party	Surcharge of 0.70/m ²

■ Address for Invoicing

Invoice recipient, if different from the exhibitor:

Company name _____

VAT no. _____

Street / P.O. Box _____

Country / Town / Postcode _____

Place / date

Company stamp and legally binding signature of exhibitor